



PROGRAMME FOR EXTERNAL EXAMINERS' INDUCTION DAY

FRIDAY 14 DECEMBER 2018

TO BE HELD IN THE HARVARD LECTURE THEATRE OF THE DAVID
CHIDDICK BUILDING, BRAYFORD CAMPUS, LINCOLN

PROGRAMME

PART 1

- 10:00 **Welcome**
Professor Liz Mossop, Deputy Vice Chancellor (Student Development & Engagement) and Chair of the External Examiners Committee
- 10:10 **Responsibility and Engagement of External Examiners**
Mr Martin Pinnick, Office of Quality, Standards & Partnerships
- 10.35 **External Examiners – their role within Schools**
Mr Nigel Horner, Head of School of Health and Social Care and Member of the External Examiners Committee
- 11:00 **Short Break & Refreshments**
- 11:15 **Secretariat Support for External Examiners, including guidance on the Reporting Process**
Chloe Bowman, External Examiners Administrator.
- 11.45 **Student as Producer**
Mr Dave Prichard, Head of Administrative Support, Lincoln Academy of Learning & Teaching

PART 2

- 12:30 **Networking Lunch & Tour of Programme Facilities**
(opportunity for External Examiners to meet Academic Staff and tour the School)